

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions – 1 June to 30 September 2013

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Hastings Information Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451717 or 451719 or 451747, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Hastings Information Centre, Queen's Square, Priory Meadow, Hastings, TN34 1TL. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Katrina Silverson, Electoral Services Officer at Aquila House on 01424-451747 or e-mail her at ksilverson@hastings.gov.uk.

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Cabinet 10 June 2013					
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>	<u>Item wholly or in part to be decided in private?</u>
Corporate Plan Part III	Yes	To report back on performance against targets in the 2012/13 Corporate Plan. To recommend the Corporate Performance Indicator targets for 2013/14	N/A	Jane Hartnell Head of Corporate Resources Councillor Peter Chowney	No
Proposed Parking Management Board	No	Proposals for Management Board to provide HBC input into On- Street parking management - post 1st April 2013	N/A	Richard Homewood, Director of Environmental Services Councillor Phil Scott	No

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<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>	<u>Item wholly or in part to be decided in private?</u>
Planning controls on the use of premises as Betting Shops	Yes	To propose that Hastings Council works with other local authorities to request government to make a change in planning classes to identify Betting Shops as a separate use class. The purpose of this would be to ensure that a proposed change of use to a Betting Shop becomes more fully scrutinised.	N/A	Simon Hubbard Director of Regeneration Councillor Peter Chowney	No

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Charity Committee 1 July 2013					
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>	<u>Item wholly or in part to be decided in private?</u>
Foreshore Trust Finance Report	No	To update the Committee on the financial position of the Trust	N/A	Peter Grace Head of Finance Councillor John Hodges	No
Stade Hall Trust Progress Update	No	Update the Charity Committee on progress with proposals for managing the Stade Hall and Stade open space	N/A	Richard Homewood, Director of Environmental Services Councillor John Hodges	No
Variable Message Car Park Signage Scheme	Yes	Proposals for introduction of intelligent car park signage	N/A	Richard Homewood, Director of Environmental Services Councillor John Hodges	No

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Cabinet 8 July 2013					
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>	<u>Item wholly or in part to be decided in private?</u>
Overview and Scrutiny Review: Is Hastings making the most of being a University Town? – Management Response	No	To receive the Management Response to the Overview and Scrutiny Committee's recommendations following the Overview and Scrutiny Review: Is Hastings making the most of being a University Town?	N/A	Simon Hubbard Director of Regeneration. Councillor Peter Chowney	No
Final Accounts 2012/13	Yes	Report on 2012/13 financial outturn	N/A	Peter Grace Head of Finance Councillor Jeremy Birch	No
Annual Treasury Management Report 2012/13	Yes	Report of 2012/13 Treasury Management activities	N/A	Peter Grace Head of Finance Councillor Jeremy Birch	No
New Street Naming and Numbering Policy	No	To formalise the procedures adopted by HBC in relation to existing Street Naming and numbering legislation to try to prevent future legal problems occurring.	N/A	Andrew Palmer Head of Housing and Planning Services Councillor Peter Chowney	No

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Cabinet 8 July 2013					
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Bid for Clusters funding under the Interreg IVA – 2-Seas Programme	Yes	A proposal to submit 3 bids for Interreg IV funding to develop clusters that would form the basis for future larger EU funding proposals under the 2014-20 Structural Programme	Bids submitted by 12 th July 2013	Monica Adams-Acton, Head of Regeneration and Planning Policy Councillor Peter Chowney	No
Variable Message Car Park Signage Scheme	Yes	Proposal for introduction of intelligent car park signage	N/A	Richard Homewood, Director of Environmental Services Cllr Phil Scott	No

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Cabinet (Reserve) 5 August 2013					
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>	<u>Item wholly or in part to be decided in private?</u>
Hastings Local Plan – Planning Strategy Main Modifications and impact of South East Plan revocation	Yes	3 part report – a) to gain Cabinet approval on the final version of the Main Modifications to the Planning Strategy b) advise of the main issues raised from the Main Modifications consultation and c) advise on the impact of the South East Plan revocation	Consultation undertaken prior to Cabinet – May/June 2013	Monica Adams-Acton Head of Regeneration and Planning Policy Councillor Peter Chowney	No

Charity Committee 30 September 2013					
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>	<u>Item wholly or in part to be decided in private?</u>
Annual Report and Final Accounts	Yes	Report on 2012/13 activities and financial outturn	N/A	Peter Grace Head of Finance Councillor John Hodges	No
Foreshore Trust Financial Report	No	To update the Committee on the financial position of the Trust	N/A	Peter Grace Head of Finance Councillor John Hodges	No

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Contact details – Corporate Management Team

Neil Dart Director of Corporate Resources (01424) 451714 Email ndart@hastings.gov.uk	Richard Homewood Director of Environmental Services (01424) 783200 Email: rhomewood@hastings.gov.uk
Simon Hubbard Director of Regeneration (01424) 451753 Email shubbard@hastings.gov.uk	

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Contact details – Portfolio Holders

<p>Councillor Jeremy Birch Council Leader and Budget Portfolio Holder (01424) 423794 Email cllr.jeremy.birch@hastings.gov.uk</p>	<p>Councillor Peter Chowney Deputy Council Leader and Regeneration Portfolio Holder (01424) 436032 Email cllr.peter.chowney@hastings.gov.uk</p>
<p>Councillor Jay Kramer Equalities and Corporate Services (including revenues and benefits) Portfolio Holder (01424) 719835 Email cllr.jay.kramer@hastings.gov.uk</p>	<p>Councillor Phil Scott Environment, Parking and Highways Portfolio Holder (01424) 445746 Email cllr.philip.scott@hastings.gov.uk</p>
<p>Councillor Kim Forward Housing and Community Services (01424) 717390 Email cllr.kim.forward@hastings.gov.uk</p>	<p>Councillor Emily Westley Leisure and Amenities Portfolio Holder (01424) 437512 Email cllr.emily.westley@hastings.gov.uk</p>
<p><u>CHAIR OF CHARITY COMMITTEE</u> Councillor John Hodges Chair of Charity Committee (01424) 445540 Email cllr.john.hodges@hastings.gov.uk</p>	